



SPECIAL LEAVE ACCRUAL(SLA) AND YOUR LES



- SLA was approved in FY20 and FY21 to allow members to carry over into the new fiscal year additional leave days (over normal 60 days) due to COVID-19
- This FY20 and FY21 SLA leave accrued over 60 days must be used by 30 September 2024
- Members earn 2.5 days of leave per month
- Leave is charged on a last in – first out basis and is based on Fiscal Year
- Members must review their LES to determine Use or Lose balance and remaining SLA carryover leave balance...updates are reflected monthly (see example below)

CM AGCY CONTR	AGCY-AUTO	AGC-MATCH	LEAVE	BF Bal	Ernd	Used	Cr Bal	ETS Bal	Lv Lost	Lv Paid	Use/Lose
	.00	.00		80.5	17.5	12	86.0	.0	.0	.0	19.5
<p>IF TSP ELECTION AMT EXCEEDS NET AMT DUE, TSP WILL NOT BE DEDUCTED. -DURING OCONUS DEPLOYMENTS, YOU MAY BE EXPOSED TO AIRBORNE HAZARDS AND OPEN BURN PIT SMOKE. VISIT HEALTH.MIL/AHBURNPITREGISTRY TO LEARN MORE. -ELIGIBLE SERVICE MEMBERS ARE INVITED TO REVIEW THE DENTAL AND VISION OPTIONS INCLUDED IN FEDVIP. VISIT BENEFEDS.COM/MILITARY. -GET FREE TAX SUPPORT WITH MILTAX. SERVICES INCLUDE TAX PREP AND E-FILING SOFTWARE AND PERSONALIZED CONSULTATIONS. 100% FREE WITH NO HIDDEN SURPRISES. FROM THE DEFENSE</p> <p>DEPARTMENT AND MILITARY AT WWW.MILITARYONESOURCE.GOV PROTECTED SPECIAL LEAVE ACCRUAL BALANCE = 19.00 EXPIRES 30 SEP 2024</p>											

Leave balance at the start of the fiscal year (1 Oct 21)

FY22 Leave earned to date

Leave used to date (could be both FY22 Leave and SLA leave)

Leave balance that must be used by 30 September 2022 or be lost (includes unearned leave).

SLA leave balance that must be used by 30 September 2024 or be lost

WWW.DFAS.MIL

Members must review LES monthly and plan accordingly each month to ensure leave is not lost on 30 September 2022



SLA EXAMPLE



(REF LES SCREENSHOT)

• TSgt Smith has 21 SLA days starting 1 October 2021 (start of fiscal year)

- TSgt Smith takes 12 days of leave in January 2022
 - By 31 Jan he earned 10 days (2.5 days/mo x 4 mos – 10 FY22 leave days earned), and is charged 10 days of the earned FY22 regular leave, plus charged an additional 2 days of SLA carryover leave
 - Results in member having 20 Use or Lose days left plus 19 SLA carryover remaining
- TSgt Smith takes 10 more days of leave in June 2022
 - By 30 Jun he earned 12.5 more days, and is charged 10 days of regular leave (2.5 FY22 Leave days unused)
 - Results in member having 10 Use or Lose days left plus 19 SLA carryover remaining
- TSgt Smith takes 14 more days of leave in July 2022
 - By 31 Jul he earned another 2.5 days, is charged 5 days (Jul & Jun leave), plus an additional 9 days of SLA carryover leave
 - Results in member having 5 days of Use or Lose left, plus 10 SLA carryover left

If TSgt Smith does not take any more leave the remainder of FY22, he will have taken 36 days of leave total, but still has 5 days that are lost. He will have 10 days of SLA carryover remaining that he must take by 30 September 2024

If members wish to carry SLA into FY23 & still not lose leave, they must take at a minimum 3 days of leave in September 2022